

**Leeds Report to the Chief Officer (Highways and Transportation)**

**Date: 06 June 2017**

**Subject: UTMC Network monitoring 2017**

**Capital Scheme Number : 32767**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

- 1 This report seeks approval to enhance the existing UTMC CCTV network by providing additional cctv coverage in Leeds to assist in the management of the network, and enhancements to cctv access within Middleton complex.

**Recommendations**

- 2 The Chief Officer (Highways and Transportation) is requested to:
  - i) note the contents of this report.
  - ii) approve the proposal at the total cost of £40,000 and
  - iii) give authority to incur expenditure of £35,000 works costs and £5,000 staff costs, to be funded from the LTP Transport Policy Capital Programme (100% Government grant funding ).

**1. Purpose of this report**

To seek approval for the procurement of cctv equipment to provide UTMC, Network Management, Flood Risk Management and Traffic with an enhanced cctv coverage of the network. The current system has a number of IP cameras and it is proposed that additional IP ( Internet Protocol) cameras will be purchased to assist in the monitoring of the network.

## **2. Background information**

- 2.1 In 2015/16 funding provided UTMC with a dedicated cctv server to control and record cctv images. The number of IP (internet protocol) cameras installed on this system was also slightly increased.
- 2.2 The installation of additional cameras on our network will assist in UTMC and Highways operations and enable coverage over congested areas currently not available.
- 2.3 The cameras will also be available to Leeds Watch colleagues in Neighbourhood and Housing to use in crime and disorder situations and provide images for Highways departments to assist daily operations.

## **3. Main issues**

### **3.1 Design Proposals/Scheme Description**

- 3.1.1 The expansion of the UTC camera network will be achieved with the addition of up to 10 IP cameras, but this will be dependent on site suitability and access. The equipment will be procured through contract 3548 Supply & installation of traffic signal equipment, IComply and LCC Building services and IT departments.

### **3.2 Programme**

- 3.2.1 It is proposed to start work as soon as approval is received. Work will continue throughout the financial year 2017/2018.

## **4. Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 Consultation will not be undertaken as the cameras will only be used for monitoring traffic conditions on the network .

### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 A screening document has been prepared and is attached as Appendix 1. An independent impact assessment is not required for the approvals requested. The screening document has been sent to the Equality Team to be approved and published.

### **4.3 Council Policies and City Priorities**

- 4.3.1 The proposal contributes to the policies in the West Yorkshire Local Transport Plan 2011-26 as follows:
- 4.3.2 Proposal 4:to minimise congestion. The CCTV system gives UTMC operators vital information to help them tackle queues and congestion

#### 4.4 Resources and Value for Money

4.4.1 Scheme Design Estimate and Funding : The estimated total cost for this scheme is £40,000 consisting of £35,000 works costs and £5,000 staff costs, which will be funded from the LTP Transport Policy Capital Programme (100% Government grant funding). It is proposed to procure the equipment through the contract 3548 Supply & Installation of traffic signal equipment, Icomply, LCC IT and building services will also provide support for this scheme.

4.4.2 Capital Funding and Cash Flow.

Previous total Authority to Spend on this scheme	TOTAL £000's	TO MARCH 2017 £000's	FORECAST				
			2017/18 £000's	2018/19 £000's	2019/20 £000's	2020/21 £000's	2021 on £000's
LAND (1)	0.0						
CONSTRUCTION (3)	0.0						
FURN & EQPT (5)	0.0						
DESIGN FEES (6)	0.0						
OTHER COSTS (7)	0.0						
<b>TOTALS</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
Authority to Spend required for this Approval	TOTAL £000's	TO MARCH 2017 £000's	FORECAST				
			2017/18 £000's	2018/19 £000's	2019/20 £000's	2020/21 £000's	2021 on £000's
LAND (1)	0.0						
CONSTRUCTION (3)	35.0		35.0				
FURN & EQPT (5)	0.0						
DESIGN FEES (6)	5.0		5.0				
OTHER COSTS (7)	0.0						
<b>TOTALS</b>	<b>40.0</b>	<b>0.0</b>	<b>40.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
Total overall Funding (As per latest Capital Programme)	TOTAL £000's	TO MARCH 2017 £000's	FORECAST				
			2017/18 £000's	2018/19 £000's	2019/20 £000's	2020/21 £000's	2021 on £000's
Government Grant - LTP/TSG	40.0		40.0				
Total Funding	40.0	0.0	40.0	0.0	0.0	0.0	0.0
<b>Balance / Shortfall =</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

Parent Scheme Number : 99609

Title : LTP Transport Policy Capital Programme

**4.5 Revenue Implications:** There are additional cost implications with regard to provision of ADSL circuits for CCTV operation at £350 per annum. Not all the locations will require their own line, depending on the configuration of nearby signal communications.

**4.6 Legal Implications, Access to Information and Call In:** The scheme is not eligible for call in because it falls below the relevant thresholds.

**4.7 Risk Management:** Failure to implement this scheme will mean the CCTV coverage of the road network will not be improved.

## **5. Conclusions**

- 5.1 Network coverage is a vital part of the UTMC function. The investment in UTMC communications over the last few years has allowed UTMC to install camera equipment at a fraction of the cost of previous years. The increase in traffic levels throughout Leeds are the driving force to increase coverage of our network and assist in managing issues that can affect congestion.

## **6 Recommendations**

- 6.1 The Chief Officer (Highways and Transportation) is requested to:
- i) note the contents of this report.
  - ii) approve the proposal at the total cost of £40,000; and
  - iii) give authority to incur expenditure of £35,000 works costs and £5,000 staff costs, to be funded from the LTP Transport Policy Capital Programme (100% Government grant funding).

## **7. Background documents <sup>1</sup>**

- 7.1 None.

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

## Equality, Diversity, Cohesion and Integration Screening

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- The relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- Whether or not it is necessary to carry out an impact assessment.

<b>Directorate: City Development</b>	<b>Service area: Transport Policy</b>
<b>Lead person: Richard Tallant</b>	<b>Contact number: 2476760</b>

### 1. Title: : UTMC CCTV enhancement

Is this a:

Strategy / Policy

Service / Function

Other

If other, please specify

### 2. Please provide a brief description of what you are screening

The screening process relates to the addition of up to 10 cameras to provide additional assistance in monitoring the Leeds area network. The scheme will provide operators with images not currently on the system and assist the day to day operation of UTMC, Network Management, Flood Risk and Traffic

### 3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant

characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).		
<b>Questions</b>	<b>Yes</b>	<b>No</b>
Is there an existing or likely differential impact for the different equality characteristics?		X
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> <li>• Eliminating unlawful discrimination, victimisation and harassment</li> <li>• Advancing equality of opportunity</li> <li>• Fostering good relations</li> </ul>		X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

<b>4. Considering the impact on equality, diversity, cohesion and integration</b>
If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.
Please provide specific details for all three areas below (use the prompts for guidance).
<ul style="list-style-type: none"> <li>• <b>How have you considered equality, diversity, cohesion and integration?</b> (<b>think about</b> the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Key findings</b> (<b>think about</b> any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Actions</b> (<b>think about</b> how you will promote positive impact and remove/ reduce negative impact)</li> </ul>

<b>5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.</b>
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Date to scope and plan your impact assessment:	
Date to complete your impact assessment	
Lead person for your impact assessment (Include name and job title)	

<b>6. Governance, ownership and approval</b>		
Please state here who has approved the actions and outcomes of the screening		
<b>Name</b>	<b>Job title</b>	<b>Date</b>
Gordon Robertson	UTMC Manager	

<b>7. Publishing</b>	
This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.	
Please send a copy to the Equality Team for publishing	
<b>Date screening completed</b>	
<b>Date sent to Equality Team</b>	
<b>Date published</b> (To be completed by the Equality Team)	